



Nebu J. Issabey Music Program

2023 Policy Statement

The following policies apply to all participants in the Nebu J. Issabey Music Program at the Assyrian Cultural Foundation:

Cancellation and Absences

Music program students are expected to adhere to all attendance policies for those classes for which they are registered. Under no circumstances should attendance in classes ever be considered optional. We expect at least 24-hour notice of an impending absence. Kindly take notice that more than three (3) excused absences during a course are grounds for dismissal. A single unexcused absence will constitute immediate dismissal. Please understand that we do this to be fair to all of our students, as well as to protect our time. Our teachers' schedules are extremely demanding, and they incur expenses to maintain the schedules they have set. We will require at least a 24 hour notice when absent to be considered excused. You will be responsible for the fee of the teacher when a lesson is missed.

Schedules

Student schedules are set by our Program Coordinator. Though we do everything that we can to accommodate schedule requests, there may be situations in which availability prohibits us from honoring a request. Please be advised that student schedules are subject to change.

Evaluation

Similarly, an invaluable part of any music student's studies is periodic evaluation of his or her progress. Though students will receive feedback regularly from their teachers, at the end of each term, students will be tested to assess their development. Students who do not meet the program standards when tested may not advance to the next course level. Additionally, the student may be put on probation. Students on probation have one (1) opportunity to repeat the course for which they did not meet the requirements. Failure to meet requirements a second time will result in dismissal from our music program.

Parent Participation

Parents are required to be present during private lessons. We appreciate parental involvement in our program so that we create the best environment possible for our students to grow.

Media

Last, our music program reserves the right, and may give permission to appropriate staff and/or outside media, to photograph and record (video and audio) classes, programs, and participants at all our facilities and properties. Please be aware that these photos or recordings are for promotional purposes and maybe used in future print or electronic publications and media communications. By participating in our programs, you consent to the video or audio recording or taking of photographs for these purposes.

Our policies have been developed to encourage and promote the joyful study of music in our students' lives. Our goal is to produce excellent Assyrian-American musicians and therefore, regular attendance and commitment is expected. The Nebu J. Issabey Music Program reserves the right to dismiss any student due to frequent absences, disciplinary problems, and/or parental noncompliance with our policies. Thank you for your understanding and cooperation. Please contact us with any questions.

By enrolling your child in our program, you acknowledge and understand the above policies listed above. Failure to agree to and abide by these terms will terminate a student's enrollment.

All questions should be directed to our Program Coordinator Emma Shaw

(773) 863-3575

barbara.bright-read@acf-us.org

Policy Acknowledgment

I hereby understand the above policy and will adhere to it

Signature _____